



2.2 Staff Protection Policy

At Brockham Green Nursery it is of paramount importance that we provide a safe working environment for all adults and children.

Relationships with parents, guardians, carers, children's relatives and other visitors are valued and the nursery welcomes input from all sectors of the community. Mutual respect and shared responsibility for the children underpins all interactions.

Parental involvement is recognised and valued as an important factor in educational success and in dealing with emerging problems at an early stage.

All members of the nursery community have a right to expect that their nursery is a safe place in which to work and learn. However, on rare occasions, abusive or aggressive behaviour towards members of the nursery community can cause severe disruption or worse.

Violence, threatening behaviour or any kind of harassment or abuse against nursery staff or other members of the nursery community will not be tolerated. There is no place for acts of this nature in nursery.

It is nursery policy that all disagreements should be dealt with politely and calmly, so that, wherever possible, any potential difficulty will be diffused before it becomes an incident.

Any meeting between a member of staff and a visitor will take place in an area where the member of staff can access other support should it be needed.

What constitutes an incident

An incident is defined as any interaction between a member of staff and another person in which the member of staff feels abused, threatened or unsafe within the working environment. This maybe because:-

- Aggressive behaviour-verbal or nonverbal.
- Inappropriate language including swearing
- Threats of physical violence towards a member of staff or a child.
- Actual physical violence.

All incidents will be recorded by the supervisor and, where appropriate, further action will be taken.

Incident response

Level 1-

The other person will be politely asked to calm down and offered the possibility of discussing the matter with another member of staff present. If the incident happens outside in the meet and greet area the person will be asked to come into the building where the matter can be discussed quietly.

Level 2:-

The person will be asked to leave the nursery premises and/or a member of the senior management team (committee) will send them an appropriate letter. The incident will be recorded and put on file.

Level 3:-

A member of the senior management team (committee) will intervene and respond to the situation. The intervention will be recorded and placed on file.

Date reviewed – November 2025